

Public Works and Transportation

MISSION STATEMENT

The mission of the Department of Public Works and Transportation (DPWT) programs supported by the General Fund is to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation, pedestrian facilities and most County facilities; to maintain the County's building and transportation infrastructure; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation and public works policies to maximize efficient service delivery. The General Fund supports programs in the Division of Operations, the Division of Capital Development, the Director's Office and the Leasing Office.

BUDGET OVERVIEW

The total recommended FY08 Operating Budget for the Department of Public Works and Transportation is \$75,226,080, an increase of \$3,939,620 or 5.5 percent from the FY07 Approved Budget of \$71,286,460. Personnel Costs comprise 51.5 percent of the budget for 677 full-time positions and 16 part-time positions for 480.0 workyears. Operating Expenses and Capital Outlay account for the remaining 48.5 percent of the FY08 budget.

Not included in the above recommendation is a total of \$21,591,180 and 213.8 workyears that are charged to: Capital Improvements Program - CIP (\$15,258,750, 151.4 WYs); Cable Television (\$249,290, 0.5 WY); Water Quality Protection Fund (\$209,790, 2.0 WYs); Fleet Management Services, Motor Pool Internal Service Fund (\$231,180, 0.5 WY); Liquor Control (\$301,180, 0.5 WY); Solid Waste Collection (\$9,780, 0.1 WY); Solid Waste Disposal (\$534,520, 5.3 WYs); Vacuum Leaf Collection (\$4,383,680, 52.4 WYs); Mass Transit (\$333,010, 1.1 WYs); Bethesda Urban District (\$35,000); Silver Spring Urban District (\$25,000); and Wheaton Urban District (\$20,000). The funding and workyears for these items are included in the receiving departments' budgets.

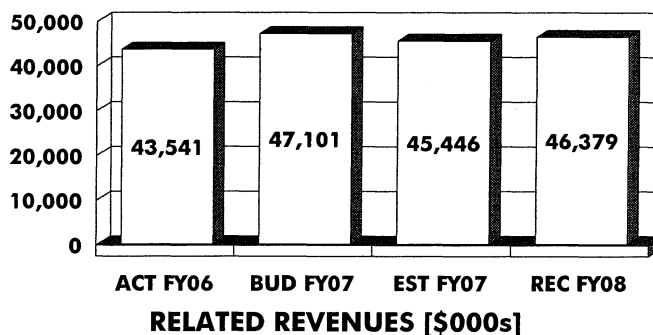
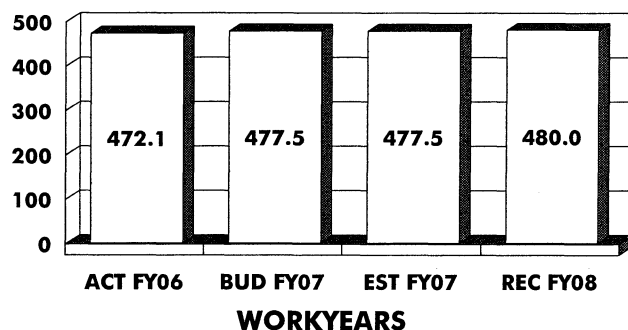
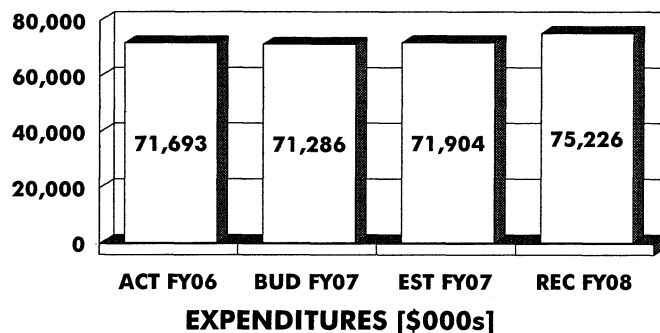
The Debt Service for the Bradley Noise Abatement and Cabin John Noise Abatement funds is appropriated in the Debt Service fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Bradley Noise Abatement fund and the Cabin John Noise Abatement fund to the Debt Service Fund of \$30,120 and \$8,940 respectively, is required. For FY08, the County Council approved the tax rate of \$0.080 per \$100 of assessed value real property for the Bradley Noise Abatement District and \$0.080 per \$100 of assessed value real property for the Cabin John Noise Abatement District.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

Program Summary

	Expenditures	WYs
Automation	680,110	3.5
Bridge Maintenance	192,770	1.3
Facility Engineering and Management Services	946,600	9.3
Facility Maintenance and Operations	21,544,770	113.2
Noise Abatement Districts	0	0.0
Parking Outside the Parking Districts	867,150	1.5
Central Duplicating, Imaging, Archiving & Mail Svcs.	5,812,450	30.0
Real Estate Program	1,094,330	8.8
Resurfacing	2,236,930	4.9
Roadway and Related Maintenance	18,690,950	165.4
Snow Removal/Wind/Rain Storms	3,316,130	26.9
Streetlighting	427,770	0.6
Traffic Planning	370,660	3.5
Traffic and Pedestrian Safety	1,284,900	6.5
Traffic Sign & Marking	2,420,750	15.7
Traffic Signals & Advanced Transportation Mgmt. Syst.	2,276,560	14.5
Bikeway Maintenance	100,000	0.0
Transportation Community Outreach	221,730	1.0
Transportation and Facility Planning	208,360	1.5
Transportation and Facility Design	628,650	3.3
Transportation and Facility Construction	494,290	2.6
Transportation Management and Operations	1,527,140	7.8
Transportation Policy	533,190	3.5
Tree Maintenance	4,063,220	16.5
Administration	5,286,670	38.2
Totals	75,226,080	480.0

Trends



HIGHLIGHTS

- ❖ *Maintain an additional 32.8 lane miles of newly accepted subdivision roads.*
- ❖ *Provide for additional software and maintenance to expand usage of the Automated Asset Inventory System.*
- ❖ *Provide for the maintenance of three new County facilities being completed in the CIP.*
- ❖ *Provide for inspection of 40 additional short-span bridges added to the inventory.*
- ❖ *Increase inspection staff for highway services CIP projects.*
- ❖ *Increase inspection staff for facility maintenance and renovation related CIP projects.*
- ❖ *Productivity Improvements*

Implement an internet based snow removal operations tracking system which will allow citizens to report untreated streets and damage to mailboxes and request additional spot sanding on-line.

PROGRAM CONTACTS

Contact Linda Wise of the Department of Public Works and Transportation at 240.777.7164 or Gladys Balderrama of the Office of Management and Budget at 240.777.2751 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Automation

The Automation Program provides staffing, material, and support to develop and maintain information systems in support of the Department's business operations. This includes purchase and maintenance of IT equipment, service and support for major business systems, strategic visioning and analysis for planned IT investments, and day-to-day end use support. In addition, this program provides for coordination with the County Department of Technology Services.

FY08 Recommended Changes

- ❑ *Provide for additional software and maintenance to expand usage of the County's Automated Asset Inventory System.*

	Expenditures	WYs
FY07 Approved	560,420	3.5
FY08 CE Recommended	680,110	3.5

Bridge Maintenance

This program provides for the basic maintenance of bridges and box culverts along County-maintained roadways, including removal of debris under and around bridges; wall and abutment repainting; trimming trees and mowing banks around bridge approaches; and guardrail repair. Minor asphalt repairs and resurfacing of bridges and bridge approaches are also included.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	189,420	1.3
FY08 CE Recommended	192,770	1.3

Facility Engineering and Management Services

This program: develops and oversees the energy and facility environmental programs; monitors new and renovated building systems to ensure proper functioning; performs building systems diagnostics to analyze failures and recommend corrective measures; conducts facility assessments of building conditions; evaluates maintenance standards; and investigates indoor air quality complaints. This program also oversees the utilities management function and implements strategies to maximize cost savings from utility deregulation throughout the County. This program is also responsible for the personnel, budget, finance, and consolidated customer service functions of the Division of Operations providing essential services to the Division and serving as point of contact for other departments.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	962,950	9.3
FY08 CE Recommended	946,600	9.3

Facility Maintenance and Operations

Facility Maintenance and Operations Section (FMOS) provides for the comprehensive planning and delivery of maintenance and oversight of building-related operations at County facilities. Components of this program are deferred maintenance, housekeeping, grounds maintenance, recycling, building structure and envelope maintenance, electrical/mechanical systems operations and maintenance, small to mid-sized remodeling projects, and customer service. Energy management technicians monitor and maintain heating and cooling systems to ensure the most efficient use of these services. In addition, FMOS manages several comprehensive CIP projects aimed at sustaining efficient and reliable facility operation to protect and extend the life of the County's investment in facilities and equipment. FMOS also provides and coordinates the required maintenance of the County's Stormwater Management facilities.

FY08 Recommended Changes

- ❑ *Maintain three new County facilities being completed in the CIP.*
- ❑ *Provide inspection staff for CIP projects related to facility maintenance and renovation.*

	Expenditures	WYs
FY07 Approved	20,726,530	111.9
FY08 CE Recommended	21,544,770	113.2

Noise Abatement Districts

The Bradley and Cabin John Noise Abatement Special Taxation Districts were created in 1991 to levy a tax to defray certain State-ineligible costs associated with the construction of noise barriers along the Capital Beltway that will benefit the properties in the districts. Proceeds of the tax are used to

reimburse the County for debt service related to the general obligation bond proceeds which were initially used to finance the construction. The program also involves evaluation and negotiations with new communities that desire to explore their eligibility for establishment of new Noise Abatement Districts and coordination with the State Highway Administration.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	0	0.0
FY08 CE Recommended	0	0.0

Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking, and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of County employee parking in the Rockville core.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	707,760	1.5
FY08 CE Recommended	867,150	1.5

Central Duplicating, Imaging, Archiving & Mail Svcs.

This program provides timely and efficient document management through: high-speed photocopying service to all County agencies; desktop and electronic publishing; high-speed color copying; bindery; digital imaging; and electronic and physical archiving of County records. This program also serves as point of contact for County printing material produced and completed by Montgomery County Public Schools (MCPS). A print shop consolidation took effect in FY00 in which all County offset printing is provided by MCPS. This program also provides for the daily receipt, sorting, and distribution of mail deliveries from the U.S. Postal Service and inter-office mail to County agencies.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	5,148,300	30.0
FY08 CE Recommended	5,812,450	30.0

Real Estate Program

This program provides for leasing, space management and site evaluation. The leasing function recommends, plans, coordinates, implements, and administers the leasing of County real property for both revenue and expense leases. It also provides technical support to site evaluation committees for

Capital Improvements Program (CIP) projects and handles the reuse of closed school facilities. The space management function provides for the efficient and aesthetic utilization of space in County-owned and leased facilities. The property acquisition function is responsible for acquiring land for capital projects, the administration of abandonment of rights-of-way which have been or currently are in public use, and the disposition of surplus public properties to public or quasi-public agencies and the public.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	913,900	7.9
FY08 CE Recommended	1,094,330	8.8

Resurfacing

This program provides for the contracted surface treatment of the County's residential and rural roadway infrastructure.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	2,225,330	4.9
FY08 CE Recommended	2,236,930	4.9

Roadway and Related Maintenance

Roadway maintenance includes asphalt road patching (temporary and permanent roadway repairs, skin patching, and crack sealing); shoulder maintenance; and storm drain maintenance, including erosion repairs, roadway ditch and channel repairs, cleaning enclosed storm drains, and repair and/or replacement of drainage pipes. Related activities include: mowing; roadside clearing and grubbing; guardrail repair and replacement; street cleaning; regrading and reshaping dirt roads; and temporary maintenance of curbs, gutters, and sidewalks. Starting in FY07, DPWT provides routine maintenance for Maryland-National Capital Park and Planning Commission's roadways, bridges, storm drain surfaces and other miscellaneous items. Funds to support these activities were also transferred to DPWT.

FY08 Recommended Changes

- ☐ *Maintain an additional 32.8 lane miles of newly accepted subdivision roads.*
- ☐ *Increase inspection staff for highway services CIP projects.*

	Expenditures	WYs
FY07 Approved	17,546,420	166.5
FY08 CE Recommended	18,690,950	165.4

Snow Removal/Wind/Rain Storms

This program includes the removal of storm debris and snow from County roadways. This includes plowing and applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup. Efforts to improve the County's snow removal operation include: education, training, specialized equipment; and the use of a variety of contracts to assist in clearing streets.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	3,297,530	26.9
FY08 CE Recommended	3,316,130	26.9

Streetlighting

This program includes investigation of citizen requests for new or upgraded streetlights; design or review of plans for streetlight installations on existing roads, bikeways and pedestrian facilities, and projects that are included in the CIP; coordination and inspection of streetlight installations and maintenance by utility companies; maintenance of all County-owned streetlights by contract; and inspection of contractual maintenance and repair work.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	428,580	0.6
FY08 CE Recommended	427,770	0.6

Traffic Planning

This program provides for traffic engineering and safety review of road construction projects in the CIP; review of master plans, preliminary development plans, and road geometric standards from a pedestrian, bicycle, and traffic engineering and safety standpoint. The program also includes studies to identify small scale projects to improve the capacity and safety of intersections at spot locations throughout the County, the design of conceptual plans for such improvements, as well as the review of development plans and coordination of all such reviews within DPWT; review of traffic and pedestrian impact studies for the Local Area Review process; and development, review, approval, and monitoring of development-related transportation mitigation agreements.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	282,620	3.5
FY08 CE Recommended	370,660	3.5

Traffic and Pedestrian Safety

This program provides for engineering studies to evaluate and address concerns about pedestrian and traffic safety, and parking issues on neighborhood streets, arterial, and major roadways. Data on speed, vehicular and pedestrian volumes, geometric conditions and collision records are collected and analyzed. Plans are developed to enhance neighborhood and school zone safety, maintain livable residential environments, and provide safe and efficient traffic flow as well as safe pedestrian access on arterial and major roads.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	1,067,010	6.5
FY08 CE Recommended	1,284,900	6.5

Traffic Sign & Marking

This program includes conducting engineering investigations of citizen complaints about traffic signs, street name signs, pavement markings (centerlines, lane lines, edge lines, crosswalks, raised pavement markers, etc.), and inadequate visibility at intersections. It also includes design, review, and field inspection of traffic control plans for CIP road projects and for permit work performed in rights-of-way. The program includes fabrication and/or purchase of signs; installation and maintenance of all traffic and pedestrian signs, and street name signs (including special advance street name signs); repair or replacement of damaged signs; installation and maintenance of all pavement markings; safety-related trimming of roadside foliage obstructing traffic control devices; and day-to-day management of the traffic materials and supplies inventory. This program is also responsible for the issuance of permits for use of County roads and rights-of-way for special events such as parades, races, and block parties.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	2,316,100	15.7
FY08 CE Recommended	2,420,750	15.7

Traffic Signals & Advanced Transportation Mgmt. Syst.

This program provides for the general engineering and maintenance activities associated with the design, construction and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and the communication infrastructure that supports these programs and the County's fiber optic based network. Included in this program are proactive and reactive maintenance of the field devices and related components such as traffic signals, flashers, traffic surveillance cameras, variable message signs, travelers' advisory radio sites, twisted pair copper interconnect, and fiber optic cable and hub sites; and support of the Traffic Signal, ATMS and FiberNet CIP projects. This program also includes provision of testimony for the County in court cases involving traffic signals.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	2,299,400	14.5
FY08 CE Recommended	2,276,560	14.5

Bikeway Maintenance

This program provides general maintenance activities for bikeways and trails that are included in the County's inventory. Activities include, but are not limited to, resurfacing, mowing, clearing/grubbing, and tree maintenance. Grading for drainage control of the shoulders and the path itself is also part of this program.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	200,000	0.0
FY08 CE Recommended	100,000	0.0

Transportation Community Outreach

The Community Outreach program objective is to: inform County residents of DPWT's services, programs, and procedures; enhance their understanding of the department's organization and responsibilities; enhance their ability to contact directly the appropriate DPWT office; and provide feedback so DPWT can improve its services. Staff works with the Public Information Office to respond to media inquiries. Staff refers and follows up on residents' concerns; attends community meetings; and produces various information materials that explain services offered by the department. Significant components of community outreach are the coordination of Renew Montgomery, a neighborhood revitalization program, and the Keep Montgomery County Beautiful program, which includes the Adopt-A-Road program, a beautification grants program, and annual beautification awards.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	213,910	1.0
FY08 CE Recommended	221,730	1.0

Transportation and Facility Planning

The Transportation Facility Planning program reviews proposals for compliance with master plans and the need for projects through travel demand forecasting and traffic analysis. These analyses are performed at a higher level of detail than what can be provided during the master plan process. Field investigations and reconnaissance are conducted and typical sections and preliminary horizontal and vertical alignments are developed. Community, environmental, historical, land use, traffic/transit usage, pedestrian/bicycle, ADA, right-of-way impacts and project costs are identified and evaluated. Community involvement and agency coordination is initiated and continued throughout the study, which culminates in a written project prospectus including study findings and recommendations for advancing to a stand-alone CIP project.

The building facility planning program works with County departments to develop their strategic facility plans and in developing Programs of Requirements with general and specific requirements for new facilities. Alternatives are developed to determine whether to use existing space, lease new space, buy an existing facility, renovate/expand an existing facility, or construct a new facility. The program also provides technical assistance in site selection, cost estimates, facility feasibility studies, and guidance and direction for private developers interested in developing County facilities.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	196,050	1.5
FY08 CE Recommended	208,360	1.5

Transportation and Facility Design

This program provides for the development of environmentally sound and aesthetically pleasing engineering construction plans and specifications that meet applicable local, State and Federal laws and regulations for all transportation projects in the

County's Capital Improvements Program (CIP). This includes planning, surveying, and designing roads, bridges, traffic improvements, pedestrian, bicycle and mass transit facilities, and storm drains; inspection, renovation, preservation and rehabilitation of existing bridges; as well as facilities. This program also provides comprehensive architectural and engineering services from planning through design. Functional elements include programming, contract administration, design management, and project management.

FY08 Recommended Changes

- ☐ *Provide for Inspection of 40 additional short-span bridges added to the inventory.*

	Expenditures	WYs
FY07 Approved	697,410	3.5
FY08 CE Recommended	628,650	3.3

Transportation and Facility Construction

This program provides for the overall construction administration and inspection of the Department's transportation and facility Capital Improvements Program (CIP) projects. This includes preparing and awarding construction contracts, monitoring construction expenditures and schedules, processing contract payments, providing construction inspection, and inspecting and testing materials used in capital projects. This program also includes materials manufacturing plant inspections and testing of materials for work performed by private developers under permit with the County. Facility construction provides construction management of CIP facilities through construction completion, including programming, contract administration, construction management and project management.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	525,940	2.9
FY08 CE Recommended	494,290	2.6

Transportation Management and Operations

This program provides for the daily operations of the County's transportation management program to include operations of the Transportation Management Center (TMC), the computerized traffic signal system, the aerial surveillance sub-program, and multi-agency incident management response and special event traffic management. This program also provides hardware and software support for the TMC's computer and network infrastructure, and investigation of citizen complaints about traffic signal timing, synchronization and optimization.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	1,350,890	6.4
FY08 CE Recommended	1,527,140	7.8

Transportation Policy

This program provides for the integration of all transportation plans, projects, and programs to ensure Department-wide

coordination and consistency. The program provides a strategic planning framework for the identification and prioritization of new capital and operating transportation projects and programs for implementation at the County and State levels. The program advocates and explains the County's transportation priorities to the Council and State Delegation. This program also includes a liaison role and active participation with local and regional bodies such as WMATA, M-NCPPC, the Metropolitan Washington Council of Governments (COG), the Transportation Planning Board (TPB), and the Maryland Department of Transportation. This program involves active participation in the master planning process in order to advance transportation priorities and ensure the ability to implement proposed initiatives. The development of transportation policy, legislation, and infrastructure financing proposals are included in this program, including administration of the Impact Tax Program, development and negotiation of participation agreements with private developers, and the Development Approval Payment program.

Services. The Administration program includes efforts of staff from all divisions of the Department.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	4,987,280	38.2
FY08 CE Recommended	5,286,670	38.2

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	498,530	3.5
FY08 CE Recommended	533,190	3.5

Tree Maintenance

The operating budget portion of the Tree Maintenance program provides for emergency tree maintenance services in the public rights-of-way. The program provides priority area-wide emergency tree and stump removal and pruning to ensure the safety of pedestrians and cyclists, minimize damage to property, and provide adequate road clearance and sign, signal, and streetlight visibility for motorists. In FY07, the street tree planting function was transferred from DEP to DPWT as part of the overall Tree Maintenance Program. The Department of Environmental Protection continues to identify priority tree planting areas.

FY08 Recommended Changes

	Expenditures	WYs
FY07 Approved	3,944,180	16.0
FY08 CE Recommended	4,063,220	16.5

Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day operations of the department, including direct service delivery, operating and capital budget preparation and administration, training, contract management, logistics and facilities support, human resources management and information technology. In addition, administration staff coordinates the departmental review of proposed State legislation and provides a liaison between the County and WMATA. The Department consists of five divisions: the Division of Capital Development, the Division of Operations, the Division of Fleet Management Services, the Division of Solid Waste Management Services and the Division of Transit

BUDGET SUMMARY

	Actual FY06	Budget FY07	Estimated FY07	Recommended FY08	% Chg Bud/Rec
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	24,426,398	24,163,850	24,277,250	25,830,130	6.9%
Employee Benefits	8,907,565	10,104,380	10,162,270	10,657,090	5.5%
County General Fund Personnel Costs	33,333,963	34,268,230	34,439,520	36,487,220	6.5%
Operating Expenses	33,044,471	31,869,930	31,869,930	32,926,410	3.3%
Debt Service Other	25	0	0	0	—
Capital Outlay	0	0	0	0	—
County General Fund Expenditures	66,378,459	66,138,160	66,309,450	69,413,630	5.0%
PERSONNEL					
Full-Time	643	650	650	648	-0.3%
Part-Time	14	13	13	15	15.4%
Workyears	442.7	447.5	447.5	450.0	0.6%
REVENUES					
Highway User State Aid	36,623,789	40,385,532	38,169,000	38,749,000	-4.1%
Residential Parking Permits	36,150	80,000	323,420	80,000	—
Maintenance of Traffic Signals	642,860	634,700	661,100	665,000	4.8%
Germantown Swim Center (GERMAC)	0	0	200,000	0	—
Grey Courthouse: Maintenance	392,201	387,000	380,000	467,000	20.7%
Strathmore: Maintenance & Utilities	0	150,000	150,000	250,000	66.7%
Rockville Visitor Parking	72,750	55,000	65,000	65,000	18.2%
County General Fund Revenues	37,767,750	41,692,232	39,948,520	40,276,000	-3.4%
BRADLEY NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Bradley Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Bradley Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	39,533	16,100	15,610	28,220	75.3%
Investment Income	1,756	0	0	0	—
Bradley Noise Abatement Revenues	41,289	16,100	15,610	28,220	75.3%
CABIN JOHN NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cabin John Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Cabin John Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	14,250	90	90	8,010	8800.0%
Investment Income	702	0	0	0	—
Cabin John Noise Abatement Revenues	14,952	90	90	8,010	8800.0%
GRANT FUND MCG					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MCG Personnel Costs	0	0	0	0	—

	Actual FY06	Budget FY07	Estimated FY07	Recommended FY08	% Chg Bud/Rec
Operating Expenses	202,438	0	0	0	—
Capital Outlay	96,769	0	0	0	—
Grant Fund MCG Expenditures	299,207	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
State Homeland Security Grant	367,991	0	0	0	—
Grant Fund MCG Revenues	367,991	0	0	0	—
PRINTING AND MAIL INTERNAL SERVICE FUND					
EXPENDITURES					
Salaries and Wages	1,360,241	1,505,660	1,434,740	1,626,900	8.1%
Employee Benefits	502,968	588,880	577,650	620,580	5.4%
Printing and Mail Internal Service Fund Personnel Costs	1,863,209	2,094,540	2,012,390	2,247,480	7.3%
Operating Expenses	3,133,866	2,810,950	3,482,220	3,325,400	18.3%
Capital Outlay	17,799	242,810	100,000	239,570	-1.3%
Printing and Mail Internal Service Fund Expenditures	5,014,874	5,148,300	5,594,610	5,812,450	12.9%
PERSONNEL					
Full-Time	29	29	29	29	—
Part-Time	1	1	1	1	—
Workyears	29.4	30.0	30.0	30.0	—
REVENUES					
Mail Revenues	2,006,459	2,165,283	2,165,280	2,263,620	4.5%
Print Revenues	2,408,555	2,607,006	2,607,010	2,813,100	7.9%
Imaging/Archiving	933,936	620,128	709,130	744,360	20.0%
Other	0	0	0	245,800	—
Printing and Mail Internal Service Fund Revenues	5,348,950	5,392,417	5,481,420	6,066,880	12.5%
DEPARTMENT TOTALS					
Total Expenditures	71,692,540	71,286,460	71,904,060	75,226,080	5.5%
Total Full-Time Positions	672	679	679	677	-0.3%
Total Part-Time Positions	15	14	14	16	14.3%
Total Workyears	472.1	477.5	477.5	480.0	0.5%
Total Revenues	43,540,932	47,100,839	45,445,640	46,379,110	-1.5%

FY08 RECOMMENDED CHANGES

	Expenditures	WYs
COUNTY GENERAL FUND		
FY07 ORIGINAL APPROPRIATION	66,138,160	447.5
<u>Changes (with service impacts)</u>		
Enhance: Maintenance cost for the addition of 32.8 lane miles of subdivision roads added to the County inventory [Roadway and Related Maintenance]	181,380	0.0
Enhance: Maintenance of new County facilities completed in FY08 [Facility Maintenance and Operations]	178,000	0.0
Enhance: Provide additional Datastream 7i software licenses and maintenance for software/hardware [Automation]	127,340	0.0
Add: New Capital Project Manager to oversee ADA remediation activities [Facility Maintenance and Operations]	100,000	1.0
Add: Special Projects Coordinator [Administration]	100,000	0.0
Add: Potomac Trash Free Treaty Education Campaign (COG contribution) [Administration]	50,000	0.0
Add: Pedestrian Safety Campaign (COG Contribution) [Traffic and Pedestrian Safety]	45,000	0.0
Enhance: Provide for inspection of 40 short span bridges added to the inventory since 2003. [Transportation and Facility Planning]	42,000	0.0
Enhance: Maintenance of two new roads completed in CIP [Roadway and Related Maintenance]	13,000	0.0
Enhance: Maintenance of new traffic signals added to the inventory [Traffic Sign & Marking]	12,000	0.0
Enhance: Maintenance of new streetlights added to the inventory [Streetlighting]	7,000	0.0
Enhance: Add one Maintenance Renovation and Inspection Specialist position charged to the CIP (\$76,440, 0.8 WYs) [Facility Maintenance and Operations]	0	0.0
Enhance: Add Two Highway Inspector II Positions charged to CIP (\$178,970, 1.6 WYs) [Roadway and Related Maintenance]	0	0.0

	Expenditures	WYs
Enhance: One Highway Construction Field Supervisor position charged to CIP (\$95,925, 0.8 WYs) [Roadway and Related Maintenance]	0	0.0
Other Adjustments (with no service impacts)		
Increase Cost: General Wage and Service Increment Adjustments	1,439,750	0.0
Increase Cost: Inflation adjustment for all contracts including asphalt	1,081,870	0.0
Increase Cost: Annualization of FY07 Personnel Costs	480,840	0.3
Increase Cost: Retirement Rate Adjustment	193,260	0.0
Increase Cost: Reduce personnel costs charged to CIP [Traffic Signals & Advanced Transportation Mgmt. Syst.]	80,710	1.2
Increase Cost: Contractual cost for public parking ticket enforcement [Parking Outside the Parking Districts]	50,000	0.0
Increase Cost: Printing and Mail Adjustments	42,610	0.0
Increase Cost: Labor Contracts - Other	31,780	0.0
Decrease Cost: Labor Contracts - Shoe Allowance	-7,000	0.0
Decrease Cost: Group Insurance and Retirement Rate Adjustment	-200,510	0.0
Decrease Cost: Motor Pool Rate Adjustment	-263,560	0.0
Decrease Cost: One time items approved in FY07	-510,000	0.0
FY08 RECOMMENDED:	69,413,630	450.0

PRINTING AND MAIL INTERNAL SERVICE FUND

FY07 ORIGINAL APPROPRIATION	5,148,300	30.0
Changes (with service impacts)		
Enhance: Additional supplies and materials due to higher workload	267,430	0.0
Enhance: Additional paper to meet increased workload	200,000	0.0
Enhance: Contractual temporary services for increased demand for document shredding	22,000	0.0
Other Adjustments (with no service impacts)		
Increase Cost: General Wage and Service Increment Adjustments	91,780	0.0
Increase Cost: Annualization of FY07 personnel actions	56,190	0.0
Increase Cost: GASB 45 Retiree Insurance Costs	42,810	0.0
Increase Cost: Capital Outlay equipment per schedule	40,000	0.0
Increase Cost: Retirement Rate Adjustment	11,010	0.0
Increase Cost: Labor Contracts - Other	3,780	0.0
Decrease Cost: Group Insurance Rate Adjustment	-9,820	0.0
Decrease Cost: Motor Pool Rate Adjustment	-17,790	0.0
Decrease Cost: Reduce amount of printing equipment purchased through Master Lease	-43,240	0.0
FY08 RECOMMENDED:	5,812,450	30.0

FUTURE FISCAL IMPACTS

Title	CE REC. FY08	FY09	FY10	(\$000's) FY11	FY12	FY13
This table is intended to present significant future fiscal impacts of the department's programs.						
COUNTY GENERAL FUND						
Expenditures						
FY08 Recommended	69,414	69,414	69,414	69,414	69,414	69,414
No inflation or compensation change is included in outyear projections.						
Elimination of One-Time Items Recommended in FY08	0	-73	-73	-73	-73	-73
Items approved for one-time funding in FY08, including Datastream 7i software will be eliminated from the base in the outyears.						
Labor Contracts	0	1,769	3,538	3,649	3,649	3,649
These figures represent the annualization of service increments, general wage adjustments, and associated benefits. Estimated compensation (e.g., general wage adjustments and service increments) for personnel are included for FY09 and beyond.						
Labor Contracts - Other	0	18	18	18	18	18
These figures represent other negotiated items included in the labor agreements.						
Labor Contracts (Solid Waste Charges)	0	-34	-68	-71	-71	-71
These figures represent the annualization of service increments, general wage adjustments, and associated benefits. Estimated compensation (e.g., general wage adjustments and service increments) for personnel are included for FY09 and beyond.						
Central Duplicating Deficit Recovery Charge	0	10	-1	-19	-19	-19
Departments will be assessed a per-employee charge to recover Central Duplicating's negative fund balance by the end of FY09.						

Title	CE REC.			(5000's)		
	FY08	FY09	FY10	FY11	FY12	FY13
Operating Budget Impacts of Selected Transportation Projects	0	326	712	987	1,003	1,003
Subtotal Expenditures	69,414	71,429	73,539	73,905	73,921	73,921
PRINTING AND MAIL INTERNAL SERVICE FUND						
Expenditures						
FY08 Recommended	5,812	5,812	5,812	5,812	5,812	5,812
No inflation or compensation change is included in outyear projections.						
Labor Contracts	0	110	219	228	228	228
These figures represent the annualization of service increments, general wage adjustments, and associated benefits. Estimated compensation (e.g., general wage adjustments and service increments) for personnel are included for FY09 and beyond.						
Labor Contracts - Other	0	4	4	4	4	4
These figures represent other negotiated items included in the labor agreements.						
Group Insurance Premium Holiday Adjustment	0	15	15	15	15	15
This is the estimated cost to restore funding for two pay periods of group insurance premium contributions.						
Master Lease Payments for Capital Outlay Equipment	0	41	41	41	-39	-159
Annual payments for printing and mail equipment purchased through Master Lease						
Other Post Employment Benefits (OPEB)	0	42	98	154	210	223
These figures represent the estimated cost of the five-year plan to fully fund the annual required contribution related to post-employment benefits other than pensions for the County's workforce.						
Replacement of Printing, Mail, and Imaging Equipment per Schedule	0	362	506	523	737	362
Reflects projected need for Capital Outlay replacement on an annual basis						
Subtotal Expenditures	5,812	6,386	6,696	6,778	6,968	6,485

PUBLIC WORKS AND TRANSPORTATION Capital Development

PROGRAM: Transportation and Facility Planning; Transportation and Facility Design; Transportation and Facility Construction		PROGRAM ELEMENT: Sidewalk Construction				
PROGRAM MISSION: To provide a safe, convenient, and efficient pedestrian transportation network						
COMMUNITY OUTCOMES SUPPORTED: <ul style="list-style-type: none">• Safe, attractive neighborhoods• Efficient, convenient movement of people and goods• Enhanced quality of life• Responsive government						
PROGRAM MEASURES		FY04 ACTUAL	FY05 ACTUAL	FY06 ACTUAL	FY07 BUDGET	FY08 CE REC
<u>Outcomes/Results:</u>						
Linear feet of sidewalk completed (000)		36.3	31.6	30.4	25.0	25.0
<u>Service Quality:</u>						
Percentage of citizen requests acknowledged within 30 days		100	100	100	100	100
Percentage of requests for which a decision on whether to proceed was made within 90 days		95	100	100	100	100
Percentage of sidewalk projects completed on time		95	100	100	100	100
Percentage of affected citizens satisfied with projects		95	98	98	95	95
<u>Efficiency:</u>						
Implementation rate for sidewalk program (%)		86	89	194	100	100
Cost per linear foot of sidewalk constructed (\$)		43.63	38.97	41.89	44.00	46.00
Backlog of citizen requests at year-end		200	175	125	180	170
<u>Workload/Outputs:</u>						
Number of sidewalk projects requested by citizens		75	77	82	100	75
Number of sidewalk projects started		35	28	15	25	30
Number of sidewalk projects completed		35	28	15	25	30
<u>Inputs:</u>						
Budgeted expenditures (\$000)		1,493	1,845	850	1,350	1,350
Actual expenditures (\$000)		1,281	1,634	1,650	NA	NA

PUBLIC WORKS AND TRANSPORTATION

Operations

PROGRAM: Parking Facility Maintenance	PROGRAM ELEMENT: Parking Garage Elevator Maintenance				
PROGRAM MISSION: To maintain elevators in County-owned parking garages in the Bethesda, Silver Spring, and Wheaton Parking Lot Districts and to maximize the amount of time elevators are in service for customers					
COMMUNITY OUTCOMES SUPPORTED: <ul style="list-style-type: none">• Responsive government• Safe and convenient use of parking facilities					
PROGRAM MEASURES	FY04 ACTUAL	FY05 ACTUAL	FY06 ACTUAL	FY07 BUDGET	FY08 CE REC
<u>Outcomes/Results:</u>					
Average percentage of time elevators are in-service	95	97	97	97	96
<u>Service Quality:</u>					
<u>Efficiency:</u>					
Average maintenance cost per elevator per year (\$)	1,233	1,608	1,668	1,738	2,006
<u>Workload/Outputs:</u>					
Number of parking garage elevators	43	53	53	53	53
Number of parking garage elevator service calls	362	351	338	345	378
<u>Inputs:</u>					
Expenditures - maintenance contracts (\$000)	53.0	85.2	88.4	92.1	81.7
CIP expenditures - elevator modernization projects (\$000)	20	1,429	8	541	2,600

PUBLIC WORKS AND TRANSPORTATION

Operations

PROGRAM: Resurfacing	PROGRAM ELEMENT:				
PROGRAM MISSION: To resurface the County's residential roads on a six-year cycle to preserve structural integrity, provide for safe usage, and minimize costly rehabilitation/reconstruction					
COMMUNITY OUTCOMES SUPPORTED: • Protect the community's investment in the infrastructure • Maintain the safe and effective movement of people and goods in residential neighborhoods					
PROGRAM MEASURES	FY04 ACTUAL	FY05 ACTUAL	FY06 ACTUAL	FY07 BUDGET	FY08 CE REC
Outcomes/Results:					
Percentage of residential roads needing resurfacing that <i>were</i> replaced	24.3	26.9	33.4	38.9	40.7
Service Quality:					
Effective resurfacing cycle (years) [Goal = 6 years]	20.6	18.6	18.0	15.4	14.7
Efficiency:					
Average cost per lane-mile resurfaced (\$)	8,313	7,073	9,653	8,900	8,473
Workload/Outputs:					
Lane miles resurfaced - slurry seal	115	170	0	0	0
Lane miles resurfaced - micro seal	<u>67</u>	<u>35</u>	<u>213</u>	<u>250</u>	<u>264</u>
Total lane miles resurfaced	182	205	213	250	264
Inputs:					
Expenditures					
Contractors (\$000)	1,350	1,125	1,696	1,855	1,864
County program staff (\$000)	148	241	264	272	275
Other administrative costs (\$000)	<u>15</u>	<u>84</u>	<u>96</u>	<u>98</u>	<u>98</u>
Total expenditures (\$000)	1,513	1,450	2,056	2,225	2,237
Workyears - County program staff	4.9	4.9	4.9	4.9	4.9